



# APWA High Desert Branch

Website: [www.apwahdsoca.com](http://www.apwahdsoca.com)



## APWA High Desert Branch Board Meeting Conference Call February 21, 2023 – Minutes Prepared by: Ulises Gonzalez

### Attendees:

~~Terry Brice~~ – President  
Amalia Marreh - Vice President → President  
Ulises Gonzalez – Secretary  
Sheila Niebla, Treasurer  
Damon Letz - Director  
Stephen Carrillo – Director  
~~Nick Godin~~ – Director  
Brian Glidden – Director  
Stephanie Mejia – Director → Vice President  
Rob Kilpatrick – Past President

1. Welcome and Introductory Remarks: 12:05 p.m.
2. Approval of previous minutes January Board Meeting Minutes – Motion by Rob, 2<sup>nd</sup> Damon, approved
3. Approval of previous minutes December Board Meeting Minutes – Motion by Rob, 2<sup>nd</sup> Damon, approved
4. Changes of President and Vice President Positions
  - a. Terry stepping down makes Amalia become the President. Vacancy for now vacant Vice President position requires filling.
  - b. Rob nominates Stephanie as Vice President. Stephanie accepts
    - i. Rob moves to elect Stephanie, Damon seconds, approves
    - ii. Stephanie Mejia is the new Vice President
    - iii. New Vacancy for Director position to be filled.
5. Treasurer's Report –\$66,240.64- checkbook balance, two scholarship checks were cashed. 1 check outstanding to be remailed.
6. Approve 2022 Awards Recipients- Rob sent out the Award Recipients
  - a. Damon moves to approve awards recipients list, Brian seconds, approved
7. 2023 Committee Members List
  - a. Amalia to send 2023 Committees List to each Committee Chair to confirm member involvement

- b. Stephani Carrillo Volunteers for Finance Committee Chair
  - i. Stephanie Mejia to be on Finance Committee
- c. Stephanie volunteers to be Communications/Website Chair
- d. Robert volunteered to be Bylaws Committee Chair
- e. Damon volunteers to be Audit Committee Chair

8. Committee Update

- a. Scholarships – Brian Glidden
  - 1 outstanding check to be resent to recipient
  - Scholarship Flyers sent out Feb 10, Application Due Date March 17, Recipients Selected on April 7, Dates to be posted on website.
- b. Awards – Rob
  - Awards to be given at March 14 meeting
- c. Communications/ Membership - Stephanie
  - No update
- d. Bylaws - Rob
  - No Update
- e. Finance Committee – Stephen
  - Bank statements reviewed with Sheila
  - To be sent to Audit Committee at end of March
  - Secretary cannot be on this committee but Vice President can
- f. Audit Committee
- g. Golf Tournament – Nick
  - Nick cannot attend tournament on November 10.
  - Nick will need to find a replacement as the date may not be flexible.

Other Topics:

2023 Meeting Schedule/Calendar  
General Membership Meeting & Awards: March 14, 2023

Next General meeting: Lancaster, March 14, Ulises to send out save the date this week

Next Board Meeting: April 18, Ulises to send out invite

Meeting adjourned: 12:58 p.m.

**The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.**