



# APWA High Desert Branch

Website: [www.apwahdsoca.com](http://www.apwahdsoca.com)



APWA High Desert Branch  
Board Meeting Conference Call  
April 18, 2023 – Minutes  
*Prepared by: Ulises Gonzalez*

Attendees:

Amalia Marreh - President  
Stephanie Mejia - Vice President  
Ulises Gonzalez – Secretary  
Sheila Niebla, Treasurer  
Damon Letz - Director  
Stephen Carrillo – Director  
Nick Godin – Director  
~~Brian Glidden – Director~~  
\_\_\_\_\_ – Director  
Rob Kilpatrick– Past President

1. Welcome and Introductory Remarks: 12:05 p.m.
2. Approval of previous minutes February Board Meeting Minutes – Motion by Rob, 2<sup>nd</sup> Damon, approved
3. Vacancy in Director Position. Sheila recommends Nicole Jones from City of Lancaster be nominated for Director. Amalia calls for motion to install Nicole Jones as Director. Motion by Shiela, 2<sup>nd</sup> by Nick, approved.
4. Treasurer's Report –\$63,519.22- checkbook balance. 1 check outstanding to be deposited from last lunch. No-shows that RSVPed for lunch cost the branch approximately \$500-700. Additionally, the \$25 charge per person was less than what the venue actually charged us. Next board meeting is on June 20, 2023 and Sheila cannot attend.
5. Committee Update
  - a. Scholarships  
Selections are past due, but scoring most likely being compiled. Scoring still being completed. Committee recommends proceeding with up to 11 scholarships.
  - b. Communications/ Membership – Stephanie  
Website almost done
  - c. Bylaws - Rob  
No Update

- d. Finance Committee – Stephen  
February and March expenses reviewed- no comments
- e. Audit Committee – Damon  
No update, quarterly checks
- f. Golf Tournament – Nick  
Nick cannot attend tournament on November 10.  
Rancho Vista's banquet hall is booked for another event on Nov 10.  
Nick will need to find a replacement as the date may not be flexible.  
November 3 could be an alternate date

Other Topics:

Branch Roster – Amalia to send out.  
New Committee Members- List needs to be updated

Next General meeting: Santa Clarita, May 23, Ulises to send out save the date

Next Board Meeting: June 20, Ulises to send out invite

Meeting adjourned: 1:04 p.m.

**The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.**