

APWA High Desert Branch
Board Meeting Conference Call
October 25, 2022 – Minutes
Prepared by: Allen Thompson

Attendees:

Rob Kilpatrick - President
Terry Brice - Vice President
Allen Thompson – Secretary
Sheila Niebla, Treasurer
Damon Letz - Director
Candice Vander Hyde – Director
~~Mike Behen – Director~~
Ulises Gonzalez – Director
Amalia Marrah – Director
Brian Glidden – Past President

1. Welcome and Introductory Remarks: 12:05 p.m.
2. Approval of previous minutes – Motion by Damon, 2nd Amaliah, approved
3. Treasurer’s Report – Sheila was not yet available so Rob reported our balance is \$70,0001.53 with one \$300 + check outstanding. Damon questioned if our standing balance isn’t getting too high for a non-profit. Rob noted this is about where we want to be per previous board discussion and National direction. This is so if we couldn’t hold our fundraiser one year we would still be able to offer scholarships.
4. Nominations and Board Election – Email notice was sent to members asking for nominations for the Board. Due date is Nov. 5th. Discussion on how best to handle nominations and election. Rob noted the Bylaws state we assign a committee to nominate officers and rest is up to us how to do. Discussion on if VP should automatically become President at next term. Bylaws does not require that but it is our quasi-practice. We could change bylaws. Rob assigned all the board to be the committee. Consensus was to try to get volunteers from members to become Directors and nominate past Directors to become Officers. Terry agreed to accept nomination for President. Amalia accepted for VP. Ulises accepted for Secretary. Sheila will continue as Treasurer. Brian will become a Director. Rob will be Past President. Allen will retire. Mike may also opt to not run.

After we get list of nominations from members, Rob will send notice for special meeting of Board on Nov. 8th to confirm suggested list of Officers and Directors. Then we will send a notice to members to vote by survey app. We will have paper ballots at the Nov. 15th General meeting also. Amanda, Ulises, and Brian were assigned by Rob to be the Committee to count ballots at the General meeting and certify the results.

5. Committee Update

- a. Scholarships – Brian Glidden
Brian said he is helping on awardee to submit reimbursement now and then will work on last two who needs to submit.
- b. Awards – Rob
Candice helped Rob set up an online app to aid in Awards nominations. Rob will send out notice today. Nominations will be due Dec. 7th. Voting done by Dec. 16th. Awards at February General meeting.
- c. Communications – Candice
Brian is working with Stephanie Meija on new website.
- d. Membership– Candice
Candice noted we need to work harder to get new members and can do a push at the Golf Tournament. Rob said he will work on Apple Valley area.
- e. Golf Tournament – Terry
Terry stated how quickly approaching the tournament was but he is confident it will be as good as previous years. He has the sponsors in place. He noted how appreciative he is that we have a healthy buffer in out bank account which relieves pressure on the Golf Committee and allows them to work better.

Other Topics:

November General meeting luncheon. Ulises expressed concern with Lemon Leaf hosting the lunch since they said we do not get a minimum of 25 attendees they will drastically increase the cost above \$26 for hamburgers. Discussion of what to do and suggestion for Board to cover anything between \$25 and \$30, so members would only pay \$25. Terry motioned and Damon 2nd, approved. Ulises may find another location and if so Allen will send out an email change to members.

Holiday party. Rob led discussion on possible holiday time Happy Hour. Discussed possible times and locations. Rob offered that David Evans & Assoc. would pay for the appetisers and attendees pay their own drinks. Will work on details and announce at Nov. lunch meeting.

Next General meeting Palmdale, November 15th

Next Board Meeting: December 13, 12:00 noon.

Meeting adjourned: 1:13 p.m.

The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.