

APWA High Desert Branch
Board Meeting Conference Call
June 08, 2021 – Minutes
Prepared by: Allen Thompson

Attendees:

Rob Kilpatrick - President
Terry Brice - Vice President
Allen Thompson – Secretary
Sheila Niebla, Treasurer
Damon Letz - Director
Candice Vander Hyde – Director
Mike Behen – Director
Ulises Gonzalez – Director
~~Amalia Marrah – Director~~
Brian Glidden – Past President

1. Welcome and Introductory Remarks: 12:01 p.m. Rob requested this special meeting so we can approve budget items and prepare for upcoming General meeting. Rob explained the General meeting in Santa Clarita on June 15. It will be a hybrid-Zoom meeting with the award winners being in person to deliver presentations on their projects.
2. Approval of previous minutes – not read
3. Treasurer's Report

No change from previous report

4. Budget Report

Sheila prepared the draft 2021 Budget. Rob explained how many items are just a pass-through. For example Lunch Meetings receive money for income as paid by the General Meeting attendees and the same amount is shown as an expense when we pay that collected money to the restaurant. The Branch's main income is the Golf Tournament and main expense is the scholarships.

Mike asked if the Website budget would be enough to cover all the planned changes. After discussion, Candice asked for the Website budget be raised to \$1,000. Golf Tournament income raised \$1,000 to cover it.

Brice questioned Golf Tournament food budget. He stated that amount can be much higher depending on the circumstances. Will leave at \$400 for now.

Terry made Motion to approve budget, Brian 2nd, Budget approved.

Rob asked if Branch can cover the cost of the live attendees' box lunches at the June 15th General meeting. Terry motioned to approve, Candice 2nd. Approved.

5. Committee Update

- a. Awards – Rob Kilpatrick
Rob to finalize who will present at the June 15 meeting. Candice has all the plaques for the winners and appreciation plaques for two past Board members.
- b. Bylaws – Mike Behen
Mike has items to discuss but will add to next meeting's agenda.
- c. Golf Tournament – Terry Brice
Terry explained we need to sign the golf consultant contract to get things moving. Discussion on who should sign. Damon motioned that Rob will sign, Candice 2nd. Passed.

Other Topics:

Next General Meeting: Victorville will be the hosts for the September 21st General meeting. Rob stated that he will see if Crystallaire Country Club can be booked for the venue. It is between Victorville and Palmdale so not too far of a drive for anyone.

Meeting adjourned: 12:45 p.m.

Next meeting will be a General meeting on June 15, 2021 @ 12:00 p.m. Next board **meeting** on August 17, 2021 @ 12:00 p.m.

The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.