

APWA High Desert Branch  
Board Meeting Conference Call  
August 23, 2022 – Minutes  
Prepared by: Allen Thompson

Attendees:

Rob Kilpatrick - President  
Terry Brice - Vice President  
Allen Thompson – Secretary  
~~Sheila Niebla, Treasurer~~  
Damon Letz - Director  
~~Candice Vander Hyde – Director~~  
~~Mike Behen – Director~~  
Ulises Gonzalez – Director  
Amalia Marrah – Director  
~~Brian Glidden – Past President~~

1. Welcome and Introductory Remarks: 12:08 p.m.
2. Approval of previous minutes – Motion Damon, 2<sup>nd</sup> Terry, approved
3. Introductions: Guest attendee Harry Lorick, President of APWA So. Cal. Chapter
4. Treasurer's Report - Robert

Sheila was not available to report so Robert informed Harry that our account balance always remains around the \$50 - \$60,000 level. We typically net around \$15k from our annual golf tournament and then fund scholarships with those proceeds.

5. Committee Update

- a. Scholarships – Robert  
Brian was not available to report so Robert informed Harry that the Branch voted to fund 15 - \$1,500 scholarships next year. The call for applications will go out in the Spring.
- b. Awards – Rob  
Rob will send out requests for proposals in September. Allen will send out an email blast. Our awards luncheon will be held in February.
- c. Communications – Amalia  
Candice was not available to report so Amalia reported the committee is scheduled to hold a meeting today to finalize the facelift of the new website. They will work on issues with links, etc. and determine a date for website launch.
- d. Bylaws – Robert

Mike was not able to attend. Rob explained our recent draft Bylaw revision and discussed with Harry how to ratify with Branch and Chapter.

e. Golf Tournament – Terry

Terry reported they have started committee meetings and will hold by Zoom every other week. They are working to commit a couple of large donors and if successful they be highlighted in upcoming tournament announcements. Tournament will be held at Rancho Vista again. Terry emailed and discussed proposed Agreement with consultant Manager Philip Di Nova. Agreement and fee are the same as last year. Rob asked for motion to approve Agreement, Damon 1<sup>st</sup>, Amalia 2<sup>nd</sup>. approved.

Other Topics:

Rob discussed the next General Lunch Meeting on Sept 13<sup>th</sup>. Will be held at Chrystalaire Country Club. Discussed possible attendance, maybe 30 persons. Allen and Rob will work out details for an email blast to save the date. Rob explained logistics and travel distances of our large branch area. This meeting will be held equidistance between Palmdale and Victorville. Rob is working to get more involvement in Branch with Victorville members.

Board Elections are coming in November. Rob asked Board members to bring nominations to next Board meeting on October 18<sup>th</sup>.

Rob discussed possible Holiday party in December. Maybe a Happy Hour or informal dinner.

Harry shared So Cal Branch items of interest. He thanked Sheila for doing a great job on our financial reports. Mentioned the next audit is due Sept 15<sup>th</sup>. Explained about the Top 10 Leader program and asked our Branch nominate someone. Nominations for So Cal Awards in Sept. Harry asked the High Desert Branch continues to submit quality projects. The Public Works Institute is starting with nominations in Sept. Chapter will be forwarding our Branch dues very soon. They are trying to figure an easier system for calculating fee and paying. Maybe a flat fee rather than amount per person. Feb 3<sup>rd</sup> is Chapter Installation Dinner. PWX will host a Chapter dinner. Need application in by Sept 26<sup>th</sup>.

Next General Lunch Meeting: Sept 13, 12:00 noon.

Next Board Meeting: Oct 15, 12:00 noon.

Future General meeting Palmdale, Nov 15.

Meeting adjourned: 12:45 p.m.

**The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.**