



APWA High Desert Branch

Website: www.apwahdsoca.com



APWA High Desert Branch Board Meeting Conference Call June 27, 2024 – Minutes *Prepared by: Jose Ascencio*

Attendees:

Amalia Marreh – President	<u>X</u>	<i>Absent</i>
Stephanie Mejia – Vice President	<u>X</u>	
Nicole Jones – Secretary	<u>X</u>	
Sheila Niebla – Treasurer	<u>X</u>	
Damon Letz – Director	<u>X</u>	
Stephen Carrillo – Director	<u>X</u>	
Nick Godin – Director	<u>X</u>	
Brian Glidden – Director	<u>X</u>	
Jose Ascencio – Director	<u>X</u>	
Rob Kilpatrick – Past President	<u>X</u>	

1. **Welcome and Introductory Remarks:** 12:08 p.m.

2. **Approval of April 2024 Board Meeting Minutes**

Brian moved, Jose seconded, passed

3. **Look Ahead**

a. **2024 Calendar of Events**

No meetings in July. August will host the next board meeting. September 2024 General Membership Meeting will be hosted at Crystal Aire.

November 11, 2024 APWA Golf Tournament.

Sheila moved, Brain seconded, passed

b. **Chapter-Branch Rebates**

Amalia and Sheila to submit reports to Chapter.

c. **Emerging Leaders Academy (ELA) Deadline July 10th 2024**

Possible posting on APWA High Desert Branch website

4. **Treasurer's Report:**

Wells Fargo account is closed. Bank of America is sole account. Balance is \$73,666.45. 2023-2024 fiscal year Income: \$50,980 / Expenses: \$40,791.57 / Net: \$10,188.43.

2024/2025 Budget – Income: \$53,275 / Expenses: \$47,265 / Net: \$6,010.

Resulting net, encouraged discussion of increasing number of scholarship recipients to around 12/14 recipients to balance budget. Discussion of tiered

scholarships (\$5k prize winner, \$2k winners). Robert recommends providing the scholarship committee with a \$20k budget for scholarships and committee to award as they see fit. Budget was ultimately revised to \$18k for 2024/2025

Recommendation to present Branch Awards at Holiday Party and bring Holiday Party back to its peak. Hopefully would result in more memberships. Goal is set to identify the appropriate venue and price per ticket for 2025 holiday season. Cost per person will be shared between Branch and Attendees. Holiday Party budget finalized at \$2.5k for 2024/2025.

Public Works week cost removed from the budget.

Website budget remains at \$500.

Golf tournament 2024 budget recommendation is to use the same income from 2023 and use 2023 expenses plus a \$1k increase due to coordinator fee increase.

Branch budget is due 7/15/2024.

Robert moves to approve 2024/2025 budget. Damon seconds. Passed.

5. Committee Update

- a. Scholarships – Brian
7 awardees selected. Brian motioned on April 16, 2024 to increase to 8 awardees. Nicole Jones seconded. Passed.
- b. Awards – Rob
Discussion to present awards at Holiday Party starting in 2025.
- c. Communications/ Membership – Stephanie
Website budget to remain at \$500.
- d. Bylaws – Rob
No report.
- e. Finance Committee – Stephen
Budget for 2024/2025 approved. 2023/2024 budget to be submitted by 7/15/2024.
- f. Audit Committee – Damon
No report.
- g. Golf Tournament – Nick
Will provide an update at next board meeting. Contract is pending payment will be made after July 1st. Immediate payment necessary to execute contract. Finalizing invitations and sending out in the coming weeks.

6. Other Topics:

- a. Next Board Meeting:
August 20, 2024

- b. Next General Membership Meeting:
September 17, 2024– Hosted by Victorville

Meeting adjourned: 1:07 p.m.

The foregoing shall be considered as confirmed unless clarifications or amendments are submitted within seven (7) calendar days.