

APWA High Desert Chapter
Board Meeting Conference Call
January 17, 2017 – Minutes
Prepared by: Lynn Glidden

Attendees:

Brian Glidden Kristin Holloway Hoon Hahn
Allen Thompson Lynn Glidden Damon Letz Jeff Harkins

1. Welcome and Introductory Remarks
 - a. Brian began the meeting by giving thanks to all the attendees and Happy New Year
2. Treasurer's Report – Balance is \$48,722.67 with all new signature authority. Jeff filed the 1099 for the golf consultant. Kristin will be working on any tax issues that need to be filed and will get with Jeff prior to his leaving
3. Meeting Minutes – December 13, 2016 meeting minutes were approved
4. Committee Update – Brian would like someone to volunteer to head up the Awards committee and to create a Holiday committee. It was discussed that one of the private firms should be the chair as most of the cities are the ones submitting applications **(Chuck, Mike S, Rob)**. It was also discussed that the hosting city for the holiday party would be the chairman on the holiday committee and will need volunteers.
 - a. Scholarships
 - i. Committee members:
 1. **Brian Glidden (chair)**
 2. Chuck Heffernan
 3. Mike Shahbakhti
 4. Allen Thompson
 5. Damon Letz
 6. Sheila Niebla
 - b. Golf Tournament

Committee members:

 1. **Hoon Hahn (Chair)**
 2. Chuck Heffernan
 3. Terry Brice
 4. Bruce Roadhouse
 5. Gabe Nevarez

Per Jeff, still collecting golf checks, but this looks to be the most successful year. Great job Golf Tournament committee members. Keep up the good work!!!!

c. Awards:

Committee members:

1. **TBD**
2. Mike Shahbakhti
3. Rob Kilpatrick
4. Allen Thompson

d. Holiday Committee:

Committee members:

1. **Allen Thompson (Chair)**
2. Kristin Holloway
3. TBD
4. TBD (if required)

e. Website

- i. Brian continues to update website with current membership roster, calendar, scholarship information, agenda and meeting minutes. He is also working on providing access to the officers and directors to be able to make edits to the website if necessary

f. Committees/Membership

- i. Lynn continuing working with APWA on current membership list.

5. New Business:

a. Jeff Harkins informed the attendees that he will be retiring from the County and moving to Torrington, Wyoming and will become the City Engineer, effective in February/March 2017. Good luck Jeff and thank you for all the time and effort that you have given to APWA !!!!!

b. With Jeff leaving, the VP position is now open and possible a new director position if a director is moved up. Position will need to be filled at March membership meeting. Lynn will send out email to membership.

Meeting adjourned: 12:30 p.m.

Next Board meeting is **February 21, 2017** Board Meeting

The foregoing shall be considered as confirmed unless this office receives clarification or amendment within seven (7) calendar days.

LAG