

APWA High Desert Chapter  
Board Meeting Conference Call  
December 17, 2019 – Minutes  
Prepared by: Allen Thompson

Attendees:

Rob Kilpatrick - President  
Lynn Glidden - Vice President  
Sheila Niebla, Treasurer  
Terry Brice - Director  
Chuck Heffernan, Director  
Allen Thompson - Director  
Mike Behen - Director  
Brian Glidden - Past President

1. Welcome and Introductory Remarks: 12:05 p.m.
2. Approval of previous minutes – not available
3. Treasurer's Report
  - a. Balance of \$59,718 with an additional \$6,000 check expected to be received soon from golf tournament sponsors.
  - b. Chuck Heffernan reported that he is turning over everything to the new Treasurer Sheila Niebla and she is up to speed. She is correcting some outstanding items.

4. Secretary Position

Rob Kilpatrick reported that Candice Vander Hyde submitted her resignation due to conflicts with her director's position in another club. Mike Behan motioned to appoint Allen Thompson to fill the position. Sheila seconded the motion. Motion was carried. Allen will fulfil the remaining term. Discussion on Candice's Director position. (Post Note: Candice will remain a Director)

5. Committee Update

- a. Awards – Rob Kilpatrick  
Voting packages have been distributed. All evaluators have returned their votes except one. The winners are expected to be announced before the end of the year. Lynn Glidden will be able to order the plaques. Held short discussion about adding names to letterhead but was not decided. February 18<sup>th</sup> will be the date for the Award Luncheon hosted by Lancaster.
- b. Scholarships – Brian Glidden  
Requests from Scholarship winners for reimbursement are due now. Still have four recipients who have not submitted requests for reimbursement. Brian may send out a reminder/warning to submit requests ASAP.

February 7<sup>th</sup> will send out requests for applications for next year's Scholarships.

- c. Communication/Memberships – Lynn Glidden  
No report.
- d. Bylaws – Mike Behen  
No report.
- e. Golf Tournament – Terry Brice

Very successful year. Gross was \$52k, net was \$28k. Terry and committee will start in March or April to prepare for next year's tournament. Discussion on increasing the number of scholarships in order to reduce the account balance. Rob will prepare a proposal for next meeting.

Other Topics:

1. Holiday Party – Discussion on holding holiday party dinner in December. Tabled for further discussion later.
2. Calendar dates – Discussion to move October 13 Board Meeting to regular 3<sup>rd</sup> Tuesday date. November General Meeting is not planned. Follow up with Candice.

Meeting adjourned: 12:40 p.m.

Next meeting will be a board meeting on January 14, 2020 @ 12:00 p.m.

**The foregoing shall be considered as confirmed unless this office receives clarification or amendment within seven (7) calendar days.**

ATT