

APWA High Desert Chapter
Board Meeting Conference Call
February 21, 2017 – Minutes
Prepared by: Lynn Glidden

Attendees:

Brian Glidden Chuck Heffernan Mike Shahbakhti
Allen Thompson Lynn Glidden Damon Letz

1. Welcome and Introductory Remarks
 - a. Group was informed that Kristin Holloway had passed away the previous day due to complications from a surgery.
2. Treasurer's Report – Current balance is \$53,329.16. This includes all deposits made from the golf tournament. Chuck Heffernan will be filling the Treasurer position, see New Business.
3. Meeting Minutes – January 17th meeting minutes were approved
4. Committee Update – Brian would like someone to volunteer to head up the Awards committee. It was discussed that one of the private firms should be the chair as most of the cities are the ones submitting applications (**Chuck, Mike S, Rob**). It was also discussed that the hosting city for the holiday party would be the chairman on the holiday committee and will need volunteers.

a. Scholarships

i. Committee members:

1. **Brian Glidden (chair)**
2. Chuck Heffernan
3. Mike Shahbakhti
4. Allen Thompson
5. Damon Letz
6. Sheila Niebla

Scholarship information has been sent out to school counselors and uploaded on the website. Applications are due on **3/10/17**.

b. Golf Tournament

Committee members:

1. **Hoon Hahn (Chair)**
2. Chuck Heffernan
3. Terry Brice
4. Bruce Roadhouse
5. Gabe Nevarez

c. Awards:

Committee members:

1. **TBD**
2. Mike Shahbakhti

3. Rob Kilpatrick
4. Allen Thompson

d. Holiday Committee:

Committee members:

1. **Allen Thompson (Chair, COL hosting)**
2. TBD
3. TBD
4. TBD

e. Website

- i. Brian continues to update website with current membership roster, calendar, scholarship information, agenda and meeting minutes. He is also working on providing access to the officers and directors to be able to make edits to the website if necessary

f. Committees/Membership

- i. Lynn continuing working with APWA on current membership list.

5. New Business:

- a. VP position is now open and possible a new director position if a director is moved up. Until position is filled, the Executive Members and/or Directors will take on its duties. Lynn will send out email to membership.
- b. Chuck Heffernan has filled the Treasurer position. All in attendance voted and approved this change. Thank you Chuck.
- c. Trying to get more involvement from LACO. Unfortunately Allen Abramson cannot commit so he will be asking staff.

Meeting adjourned: 12:30 p.m.

Next meeting is **March 21, 2017 @ 12:00 p.m.** General Board Meeting hosted by the City of Lancaster

The foregoing shall be considered as confirmed unless this office receives clarification or amendment within seven (7) calendar days.

LAG